

Proxy Borrowing Privileges

Libraries of the University of Hawai'i

Faculty / Staff Member Information

Please Print
Name (last, first) _____ UH ID # _____
Mailing address _____
Department _____ Office phone _____

Office Use Only
Faculty's ID # _____
Circle one: UH non-UH
Proxy's ID # _____
Received by: _____
Date Received: _____
Expiration date: _____

Proxy Borrower Information

Please Print
Name (last, first) _____
UH ID # _____ Expiration date _____

I understand that the library proxy card is my authorization for the proxy borrower above to borrow library material on my behalf under the rules for faculty use. I also understand that the proxy card is non-transferable and must be presented by the proxy borrower with a photo ID at the circulation desk each time. I agree to accept full financial responsibility for all transactions made using this proxy card. If I leave the University, I will notify the library of any outstanding proxy card(s) so the card(s) may be expired to insure that no further materials will be borrowed.

Signature of Faculty / Staff Member

Signature of Proxy Borrower